

## LOCAL HUMAN RIGHTS COMMITTEE

Richmond Behavioral Health Authority

107 South 5<sup>th</sup> Street

Richmond, VA 23219

July 18, 2012

5:00 PM

### Draft Minutes

**Committee members present:** Jennifer Spangler, Amanda Simons, Arthur Peoples, and Gina Koke.

**Committee members absent:** Hazel Vaughn

**Staff support:** Carrie Flowers (Advocate, DBHDS Office of Human Rights), Laura Nguyen (RBHA),

**Providers Present:** Bon Secours, Community Hospital, Child Savers, Faith Residential Services, Human Resources Inc., J& D Residential, Metro Treatment of Virginia, NHS, RBHA, The ARC, DWS and TLC Adult Day Support and Residential Services

**Providers Absent:** None

**Others Present:** Heart to Heart Residential Services and Lenjoy Holdings

#### I. Welcome/Call to Order/Introductions:

Amanda Simons, newly elected Chair of the Metro Richmond LHRC called the meeting to order at 5:30 p.m. beginning with introductions of all newly elected officers of the LHRC and members present. Amanda Simon announced that the LHRC met at 5pm this evening and the following members were nominated and accepted the positions and responsibilities as follows: Gina Koke, Co-Chair, Jennifer Spangler, Secretary.

#### II. Public Comments: Ann Bevan offered congratulations to the newly elected officers of the Metro Richmond LHRC

#### III. Review of Minutes:

Minutes of the Metro Richmond LHRC meeting held on April 18, 2012 were reviewed and a motion was made and properly seconded to accept the minutes as presented (passed unanimously).

#### IV. Financial Statement Report to Affiliates: Reported by Laura Nguyen (RBHA)

<b>BALANCE as of 4/18/2012</b>	<b>\$4,086.23</b>
<b>DEPOSITS</b>	<b>\$1,500.00</b>
<b>FOOD (July meeting)</b>	<b>\$ 260.15</b>
<b>MAIL (postage, paper and copying)</b>	<b>\$ 97.93</b>
<b>BALANCE</b>	<b>\$5,228.15</b>

#### V. DBHDS OHR Report:

Carrie Flowers made the following announcements: Incomplete reports are technically out of compliance. Reports not submitted on time will be forwarded to Licensure and the Provider will be cited for not reporting. Recruitment of committee members is still required and should be reported appropriately on the quarterly reporting forms. The most recent issue of Human Writes was shared with attendees

**VI. Old Business: (None)**

**VII. New Business:**

- A Motion was made and properly seconded to approve Dominion Waiver Services request to add (1) new location to their Sponsored Residential Services: Julie and Luke Bell will provide services to one resident. The home is located at 11154 Greenwood Rd. Glen Allen, VA 23059.
- Motions were heard and accepted to approve the temporary affiliation requests from Heart-to Heart Residential Services and Lenjoy Holdings
- Motion was made and properly seconded to accept the notification from RBHA for a study on the PACT Services and the addition of a Therapeutic Day TX summer site
- Motion was made and properly seconded to accept the notification from Bon Secours Community Hospital of an IOP program to begin serving Adults on August 6, 2012

**VIII. Reports were Received and Accepted from the following Providers:** Child Savers, Faith Residential Services, Human Resources Inc., Metro Treatment of Virginia, NHS, and the RBHA. The liaisons from J & D Residential & Bon Secours Community Hospital are to attend the October meeting and present the 2<sup>nd</sup> quarter Provider Quarterly Human Rights Activities Report

**VIII. Other Business**

- Ms. Amanda Simons, Chair of the Metro Richmond LHRC adjourned the meeting at 6:30PM

**NEXT MEETING DATES  
OCTOBER 17, 2012**

**Minutes submitted for your approval by Laura Nguyen**